

Dear parents,

Wien, October 2021

The notebooks for the digital classes will be distributed in the following weeks. As you have already been informed, your child will get a Lenovo ThinkPad E14. The portion of the price to be paid by parents for this device is 107.55€.

We would like to inform you about the procedure:

1. In the weeks after the autumn holidays you will get the Allgemeine Vertragsbedingungen (AVB = general contractual conditions) from the KB. We would ask you to sign them and hand them in to the KB – without the signed AVB, we cannot give your child a device.
2. In addition to the AVB you will also get the payment information. The accounting department of the federal government will handle the payment - the school will not be involved in this matter. You can already enquire about what conditions may exist which mean not being required to pay the 107.55€. You can find more information in the brochure and the link provided below.
3. From the moment the AVBs are distributed, the payment deadline of 14 days begins. Within this period the above-mentioned payment has to be transferred (or, if applicable, the request for exemption has to be made). Please do not miss this deadline.
4. As soon as we have all signed AVBs for a class, the class will be informed when they will receive the notebooks from the IT supervisors. The notebooks will be set up together in class.

As the BMBWF delivers the notebooks with a power supply only, we recommend getting the following supplies as well:

- computer mouse
- headphones: small headphones (like the ones used for mobile phones) are sufficient
- notebook case: We recommend waiting to purchase these until your child has received the notebook. Then you can decide which case is best for your device and the supplies.

The notebook has a warranty of 4 years, which only covers warranty cases. Therefore, we recommend getting equipment insurance. Please be aware that you are obligated to buy a comparable device in case of damage or theft. You will soon receive more information about an insurance offer from the parents' association.

You can find current information about digital learning and the devices here:

<https://digitaleslernen.oead.at/de/fuer-eltern>¹

As of now we will also inform you about digital school on our website. You will always find informative links there.

13 classes of THEO will get notebooks – this means that more than 320 notebooks will be distributed. Please understand that the whole process will take a few weeks as the notebooks are handed over class by class, which includes a lot of careful preparation from the IT-team.

Please understand that the use of the devices in class will happen gradually. Working with notebooks in class will not only be a new experience for the students, this is also a new way of teaching for the teachers.

With kind regards,

Hofrätin Drⁱⁿ Gerda Gindl, Direktorin

¹ Multilingual information can be found here:

<https://digitaleslernen.oead.at/de/news/artikel/2021/10/hilfestellung-avb-mehrsprachig>